

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Main actions provided

Grass cutting is now well underway with our first cut nearly completed.

We have teamed up with CGG in which we completed a successful volunteering day, with work being carried out on Magpie Walk. (Detritus/Leaf clearance and litter picking was our tasks for that day)

In between grass cutting we have been carrying out various tasks. Litter picking has been our main objective this month to help with the grass cutting schedule (2000kg collected). Graffiti removal has taken place in pocket parks and we have had a team out to assist with watering the newly laid turf on the Triangle, in total 3600 litres have been used.

Comments and observations

Fly tipping has reduced throughout April, however some hotspots are still producing fly tipping, we will continue to monitor these areas.

We are experiencing repeated Graffiti in the Metcalf Way pocket park, this has been raised with the MR Rangers in with we will both be monitoring the area.

Suggestions for future actions, improvements or additional activities planned

Our second round of grass cutting will be completed in early May, with weed spraying being completed in various areas.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate document attached with some before and after photos.

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT
Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> • feedback on what has been done and what is planned • Available performance data - quantities such as volumes, lengths, waste weights etc. (tba) • photographic evidence of before and after improvements, • suggestions for further/future enhancements • Attend meetings as required 	X12 reports (monthly)

Notes: (1) There is a requirement for Gateway 3 and Crawter’s Brook People’s Park to be maintained to a basic level as described in the Annexes.